

**Bryan County Rural Water, Sewer and Solid Waste Management
District No. 2**

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MINUTES OF THE REGULARLY SCHEDULED MEETING OF THE BOARD OF DIRECTORS, Bryan Co. Rural Water Dist. 2, which was held on **Monday, September 8, 2025** at 5:30 P.M. Notice and Agenda were recorded at the County Clerk's Office at 11:37 A.M. and posted on the front door of the Rural Water Office by 5:00 P.M. on September 4, 2025. (See Attach #1 for Recorded Notice & Agenda).

The meeting was called to order at 5:30 P.M. and roll was called. Those Present: Chairperson Jerry Lewis, Vice-Chairperson Mark Smith, Secretary John Hoefer, Treasurer Linda Henderson, Assist. Sec-Treasurer Terry Bourne, Director Dustin Rudolf, Manager Regina Clinton, Reporter Nancy Parry, Field Superintendent Merle Pearce and Plant Superintendent Ryan Brown. Director Brett Butlan was absent – excused.

Call for approval of the August 11, 2025 Minutes – Regular Meeting --- Minutes approved as mailed.

MANAGER'S REPORT (See Attach #2)

FIELD SUPERINTENDENT'S REPORT (See Attach #3)

PLANT SUPERINTENDENT'S REPORT (See Attach #4)

BUSINESS:

Consideration of and Take Possible Action regarding lifting moratorium and purchasing more water from the City of Durant: Discussion on lifting moratorium and purchasing water from the City of Durant --- Postponed

Consideration of and Take Possible Action regarding Jay Mauck Duplexes to be located on Hwy 70: Postpone

Consideration of and Take Possible Action regarding attorney's recommended changes to Rules & Regulations: Motion made by Vice-Chairperson Smith, 2nd by Treasurer Henderson, Yes by Secretary Hoefer, Assist. Sec-Treas Bourne, Director Rudolf, and Chairperson Lewis to approve attorney's recommended changes.

This institution is an equal opportunity provider and employer. In accordance with Federal law and the U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the base of race, color, national origin, religion, sex, age, disability or familial status. (Not all prohibited bases apply to all programs.) To file a complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to U.S. Dept. of Agriculture, Director, Office of Adjudication, 1400 Independence Ave., S.W., Washington, D.C. 20250-9410, or by fax to (202) 690-7442 or email at program.intake@usda.gov.

Consideration of and Take Possible Action regarding 2025/26 Proposed Budget;
Motion by Secretary Hoefer, 2nd by Treasurer Henderson, YES by Vice -Chairperson Smith, Assist. Sec-Treas Bourne, Director Rudolf and Chairperson Lewis to approve. (See Attach #5)

Vote to Convene to proposed Executive Session under Title 24, Section 307.B.1 of the Oklahoma Statutes to discuss:

Manager Regina Clinton evaluations & wages;
Field Superintendent Merle Pearce evaluations & wages;
Plant Superintendent Ryan Brown evaluations & wages;

Motion made by Treasurer Henderson, 2nd by Director Rudolf, Yes by Vice-Chairperson Smith, Secretary Hoefer, Assist. Sec-Treas Bourne, and Chairperson Lewis to enter into Executive Session:

Vote to Reconvene to Regular Session

Motion made by Treasurer Henderson, 2nd by Director Rudolf, Yes by Vice-Chairperson Smith, Secretary Hoefer, Assist. Sec-Treas Bourne, and Chairperson Lewis to reconvene to regular session.

Consideration of and Take Possible Action regarding Manager Regina Clinton, Field Superintendent Merle Pearce Plant Superintendent Ryan Brown evaluations & wages:

Motion made by Treasurer Henderson, 2nd by Assist. Sec-Treas Bourne, Yes by Vice-Chairperson Smith, Secretary Hoefer, Director Rudolf and Chairperson Lewis to increase Manager Regina Clinton, Field Superintendent Merle Pearce and Plant Superintendent Ryan Brown's wages by 3%.

NEW BUSINESS (under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda)

Plant Superintendent Brown informed the board that he is going to have to replace one of the actuator valves at the plant. Approx. cost will be \$6,500.

OTHER BUSINESS:

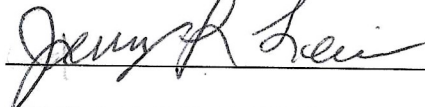
Board approval of checks written in August: Motion made by Treasurer Henderson, 2nd by Assist. Sec-Treas Bourne, Yes by Vice-Chairperson Smith, Secretary Hoefer, Director Rudolf and Chairperson Lewis to approve.

Board acknowledged receipt of Permit #WL000007250437 – Elevated Storage Tank

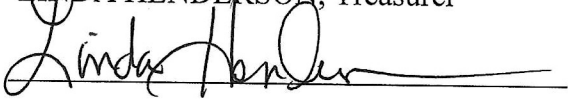
FINANCIAL REPORT – August (See Attach #6 thru #12)

ADJOURNMENT 6:10 P.M.

JERRY LEWIS, Chairperson



LINDA HENDERSON, Treasurer



TERRY BOURNE, Assist. Sec-Treasurer



Attach #1 Recorded Notice & Agenda

Attach #2 Manager's Report

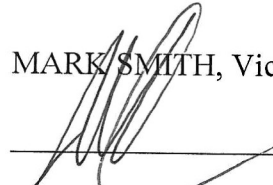
Attach #3 Field Superintendent's Report

Attach #4 Plant Superintendent's Report

Attach #5 2025/26 Proposed Budget

Attach #6 thru #12 – Financial Reports (August)

MARK SMITH, Vice-Chairperson



JOHN HOEFER, Secretary



DUSTIN RUDOLF, Director

