

Bryan County Rural Water, Sewer and Solid Waste Management  
District No. 2

9077 U.S. Hwy 70  
P. O. Box 119  
Mead, OK 73449-0119  
Website: [www.ruralwater2.com](http://www.ruralwater2.com)

Telephone (580) 924-8517  
Fax (580) 931-3911  
(TDD/TTY) - 711  
Email: [rwd2@totalnet.us](mailto:rwd2@totalnet.us)

**MINUTES OF THE REGULARLY SCHEDULED MEETING OF THE BOARD OF DIRECTORS**, Bryan Co. Rural Water Dist. 2, which was held on **Monday May 11, 2026**, at 5:30 P.M. Notice and Agenda were recorded at the County Clerk's Office at 12:00 P.M and posted on the front door of the Rural Water Office at 5:00 P.M. on May 07, 2026. (See Attach #1 for Recorded Notice & Agenda).

The meeting was called to order at 5:30 P.M. and roll was called. Present: Chairperson Jerry Lewis, Vice-Chairperson Mark Smith, Secretary John Hoefer, Treasurer Linda Henderson, Assist. Sec-Treasurer Terry Bourne, Director Brett Butlan, Manager Regina Clinton, Reporter Nancy Parry, Field Superintendent Merle Pearce, Water Plant Superintendent Ryan Brown and Engineer J.K. Evicks Project with Garver. Director Dustin Rudolf was absence – excused.

Call for approval of the April 13, 2026, Minutes – Regular Meeting - Minutes approved as mailed.

**MANAGER'S REPORT (See Attach #2)**

**FIELD SUPERINTENDENT'S REPORT (See Attach #3)**

**PLANT SUPERINTENDENT'S REPORT (See Attach #4)**

**BUSINESS:**

**Consideration of and Take Possible Action regarding Addendum #1 to Cooperative Agreement – Chickasaw/Ft. Washita Line Extension due to bids coming in higher than original budget:** Manager Clinton informed the Board that the bids had come in higher than the cost estimate of \$2,300,000 noted in the original agreement. This addendum it to increase the amount of Chickasaw Funds to \$2,960,000.00. Motion made by Vice-Chairperson Smith, 2<sup>nd</sup> by Director Butlan, Yes by Secretary Hoefer, Treasury Henderson, Assist. Sec-Treas Bourne, and Chairperson Lewis to approve the Addendum #1 to Cooperative Agreement – Chickasaw/Ft. Washita Line Extension.

**Consideration of and Take Possible Action regarding Notice of Award for Contract #1 and Contract #2 for the Chickasaw/Ft. Washita Waterline Extension:** Manager Clinton

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informed the Board that Ferguson was the low bid for the materials for \$404,714.24 and W. Brown was the low bid for the installation for \$2,131,814.13. Motion made by Treasurer Henderson, 2<sup>nd</sup> by Director Butlan, Yes by Vice-Chairperson Smith, Secretary Hoefler, Assist. Sec-Treas Bourne and Chairperson Lewis to award contracts to Ferguson & W. Brown Enterprises.

**Consideration of and Take Possible Action regarding Notice to Proceed for Contract #1 and Contract #2 for the Chickasaw/Ft. Washita Waterline Extension:** Motion by Treasurer Henderson, 2<sup>nd</sup> by Assist. Sec-Treas Bourne, Yes by Vice-Chairperson Smith, Secretary Hoefler, Director Butlan, and Chairperson Lewis to approve Notice to Proceed for Contract #1 and Contract #2 contingent on receiving all signed contracts and bonds from both contractors.

**Consideration of and Take Possible Action regarding Pay App #6 – OWRB DR #4 - Landmark Structures -Water Storage Tank - \$559,988.08:** Motion made by Vice-Chairperson Smith, 2<sup>nd</sup> by Assist. Sec-Treas Bourne, Yes by Secretary Hoefler, Treasurer Henderson, Director Butlan, and Chairperson Lewis to approve.

**Consideration of and Take Possible Action regarding Elevated Storage Tank Project Closeout prior to water utility connection:** J.K. with Garver explained to the Board that the tower should be complete mid-summer or early fall. Landmark will need to complete their punch list but will not be able to fill the tank until the waterline is complete. Landmark will need the entire project for the tower to be paid in full to release their bond. Landmark is willing to extend the warranty on the tower until we can fill the tower. POSTPONED

**Consideration of and Take Possible Action regarding approval of WillowStick Proposal for Well Siting Investigation for future water wells - \$20,000.00:** J.K. with Garver explained to the Board that WillowStick will research 10 property sites for \$20,000.00. 3 of these 10 we own or have easement for a water well. Motion by Vice-Chairperson Smith, 2<sup>nd</sup> by Director Butlan, Yes by Assist. Sec-Treas Bourne, Treasurer Henderson, Chairperson Lewis and No by Secretary Hoefler to accept WillowStick's Proposal.

**Consideration of and Take Possible Action regarding lifting moratorium and purchasing more water from the City of Durant:** Postponed

**Vote to Convene to proposed Executive Session under Title 24, Section 307.B.1 of the Oklahoma Statutes** to discuss:

Candidates for District Manager position

The positional structure of the Water District after a new District Manager is selected

Motion made by Treasury Henderson, 2<sup>nd</sup> by Vice-Chairperson Smith, Yes by Secretary Hoefler, Assist. Sec-Treas Bourne, Director Butlan and Chairperson Lewis to convene into executive session

**Vote to Reconvene to Regular Session**

Motion made by Vice-Chairperson Smith, 2<sup>nd</sup> by Assist Sec-Treas Bourne, Yes by Director Butlan, Secretary Hoefer, Treasurer Henderson and Chairperson Lewis to reconvene to regular session.

**Consideration of and Take Possible Action regarding actions to be taken based upon Executive Session discussions:** The new positional structure will be as follows.

BOARD OF DIRECTORS  
DISTRICT MANAGER  
OFFICE SUPERVISOR – DISTRIBUTION SUPERVISOR – PLANT SUPERVISOR

Motion made by Secretary Hoefer, 2<sup>nd</sup> by Treasury Henderson, Yes by Vice-Chairperson Smith, Assist. Sec-Treas Bourne, Director Butlan and Chairperson Lewis to approve the new positional structure.

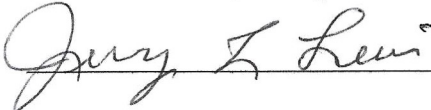
**OTHER BUSINESS:**

**Board approval of checks written in April:** Motion made by Treasurer Henderson, 2<sup>nd</sup> by Secretary Hoefer, Yes by Vice-Chairperson Smith, Assist. Sec-Treas Bourne, Director Butlan, and Chairperson Lewis to approve checks written in April.

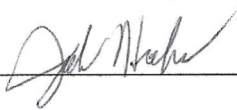
**FINANCIAL REPORT** – April (See Attach #5 thru #11)

**ADJOURNMENT 6:37 P.M.**

JERRY LEWIS, Chairperson

  
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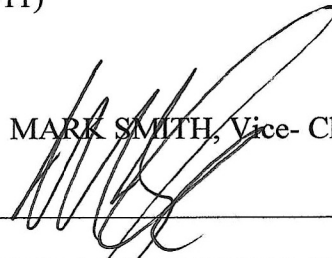
JOHN HOEFER, Secretary

  
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TERRY BOURNE, Assist. Sec-Treasurer

  
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MARK SMITH, Vice- Chairperson

  
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LINDA HENDERSON, Treasurer

  
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BRETT BUTLAN, Director

  
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- Attach #1 Recorded Notice & Agenda
- Attach #2 Manager's Report
- Attach #3 Field Superintendent's Report
- Attach #4 Plant Superintendent's Report
- Attach #5 thru #11 Financial Reports (April)