

**Bryan County Rural Water, Sewer and Solid Waste Management
District No. 2**

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MINUTES OF THE REGULARLY SCHEDULED MEETING OF THE BOARD OF DIRECTORS, Bryan Co. Rural Water Dist. #2, which was held on **Monday, January 10, 2022**, at 5:30 P.M. Notice and Agenda was recorded at the County Clerk's Office at 10:38 P.M. and posted on the front door of the Rural Water Office at 1:00 PM on January 6, 2022. (See Attach #1 for Recorded Notice & Agenda).

Meeting was called to order at 5:30 P.M. and roll was called. Those Present: Chairperson Jerry Lewis, Vice-Chairperson Mark Smith, Secretary John Hoefer, Treasurer Linda Henderson, Assist. Sec-Treasurer Terry Bourne, Director Dustin Rudolf, Manager Regina Clinton, Reporter Nancy Parry and Field Superintendent Merle Pearce. Others Present: Water Plant Lead Operator, Mark Shelton and Engineer, Jason Henderson. Director Brett Butlan showed up @ 5:50PM.

Call for approval of the December 13, 2021, Minutes – Regular Meeting. Minutes approved as mailed.

MANAGER'S REPORT (See Attach #2)

FIELD SUPERINTENDENT'S REPORT (See Attach #3)

BUSINESS:

Consideration of and Take Possible Action regarding future water supply through additional water wells or water plant additions: Engineer Henderson addressed the Board with some of his concerns about our water supply vs. demand. He feels, with the growth we are experiencing right now, that we need to move forward with the Water Well #2 Project or start considering adding on to our Water Treatment Plant. He feels that if we have another summer like the one in July 2020, we will not be able to keep up with the demand. He stated that we might consider putting subdivisions on hold until we have an additional water supply in operation. Item postponed until next month.

Consideration of and Take Possible Action regarding acceptance of new subdivisions:
This item was discussed along with the above item. Also, postponed until next month.

Consideration of and Take Possible Action regarding how to proceed with the construction of Water Well #2: Motion made by Vice-Chairperson Smith, 2nd by Treasurer Henderson, Yes by Secretary Hoefer, Assist. Sec-Treasurer Bourne, Director Butlan, Director

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Rudolf and Chairperson Lewis to abandon the test hole at Folsom Water Storage Tank, re-locate to Lot 33 in The Grove Subdivision, which is designated for a water well site and proceed with the construction of Water Well #2.

Consideration of and Take Possible Action regarding Change Order #2 – Layne Christensen Co. - Water Well #2 – Abandonment - \$13,800.00: This item was covered along with the previous item.

Consideration of and Take Possible Action regarding increasing water rates for pasture/sprinkler meters: Motion made by Vice-Chairperson Smith, 2nd by Treasurer Henderson, Yes by Secretary Hoefler, Assist. Sec-Treasurer Bourne, Director Butlan, Director Rudolf and Chairperson Lewis to increase the water rates for pasture/sprinkler meters to the same rates as the residential rates.

Consideration of and Take Possible Action regarding offering customers leak insurance: Motion made by Vice-Chairperson Smith, 2nd by Secretary Hoefler, Yes by Treasurer Henderson, Assist. Sec-Treasurer Bourne, Director Butlan, Director Rudolf and Chairperson Lewis to provide customers “Leak Insurance” for \$2.00 a month, which will be added to their monthly bill. All customers will be automatically enrolled and must complete an “Opt-Out” Form if they do not wish to participate. Customer will have 60 days from the time the leak occurs to file a claim with all documents needed.

Consideration of and Take Possible Action regarding participating in the Low Income Home Water Assistance Program: Item Died due to lack of interest.

OTHER BUSINESS:

Board approval of checks written in December: Motion made by Treasurer Henderson, 2nd by Director Butlan, Yes by Secretary Hoefler, Vice-Chairperson Smith, Assist. Sec-Treasurer Bourne, Director Rudolf and Chairperson Lewis to approve check written in December.

FINANCIAL REPORT – December (See Attachment #4 thru #9)

ADJOURNMENT 6:19 PM

JERRY LEWIS, Chairperson

MARK SMITH, Vice-Chairperson

JOHN HOEFER, Secretary

LINDA HENDERSON, Treasurer

TERRY BOURNE, Assist. Sec-Treasurer

BRETT BUTLAN, Director

DUSTIN RUDOLF, Director