

**Bryan County Rural Water, Sewer and Solid Waste Management
District No. 2**

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MINUTES OF THE REGULARLY SCHEDULED MEETING OF THE BOARD OF DIRECTORS, Bryan Co. Rural Water Dist. #2, which was held on **Monday, February 8, 2021** at 5:30 P.M. Notice and Agenda was recorded with the County Clerk's Office at 2:20 P.M. and posted on the outside bulletin board of the Rural Water Office at 2:00 PM on February 4, 2021 (See Attach #1 for recorded Notice & Agenda).

Meeting was called to order at 5:30 P.M. and roll was called. Those Present: Chairperson Jerry Lewis, Vice-Chairperson Mark Smith, Secretary John Hoefler, Assist. Sec-Treasurer Terry Bourne, Director Brett Butlan, Director Dustin Rudolf, Manager Regina Clinton, Reporter Nancy Parry and Field Superintendent Merle Pearce. Treasurer Linda Henderson was absent - excused. Others Present: Darryl Burkett (See Attach #2 for Sign in Sheet)

Call for approval of the December 14, 2020 Minutes – Regular Meeting. Minutes approved as mail.

MANAGER'S REPORT (See Attach #3)

FIELD SUPERINTENDENT'S REPORT (See Attach #4)

BUSINESS:

Acknowledge representative for Sunview Homes – discussion on water on Ranchette Rd:

Darryl Burkett was present to discuss easements on the existing 4" line. Field Superintendent Pearce had informed him that we currently do not have easements for this line. He wanted to confirm that there would be water availability before they started building. Mr. Burkett stated that they will get any easements we need signed. Manager Clinton informed him that she will be working up the easements. Field Superintendent Pearce informed the Board that Sunview Homes wants to install a 2" master meter to start this new subdivision of 15 houses, which is located on South Ranchette Rd. Engineer Henderson recommends that the District not allow this unless we intend on doing the upgrade (See Attach #5).

Consideration of and Take Possible Action regarding Sunview Homes request for water on Ranchette Rd: Motion made by Vice-Chairperson Smith, 2nd by Director Butlan, YES by Secretary Hoefler, Assist. Sec-Treasurer Bourne, Director Rudolf and Chairperson Lewis to approve Option 2 of Engineer Henderson's review (See Attach #5) and move forward with doing the 6" upgrade on Max Rd East to South Ranchette Rd and then North allowing Sunview Homes to have a 2" master meter installed.

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Consideration of and Take Possible Action regarding advertising for bids for Water Well #2 at Folsom Water Storage Tank: Manager Clinton informed the Board that we are ready to go out for bids for Water Well #2 at Folsom Water Storage Tank on February 18th, 25th and March 4th. Motion made by Director Butlan, 2nd by Director Rudolf, YES by Vice-Chairperson Smith, Secretary Hoefler, Assist. Sec-Treasurer Bourne and Chairperson Lewis to approve dates to advertise.

Consideration of and Take Possible Action regarding applying for the Payment Protection Program – Loan #2: Motion made by Secretary Hoefler, 2nd by Assist. Sec-Treasurer Bourne, YES by Vice-Chairperson Smith, Director Butlan and Director Rudolf and Chairperson Lewis to apply for the Payment Protection Program – Loan #2.

Consideration of and Take Possible Action regarding line upgrade for the Durant Victory Subdivision – No Easement: Field Superintendent Pearce informed the Board that he has not been able to find an easement for the existing 6” line that crosses Donna Tyler’s property and she is refusing to allow us on her property in order to tie into it in order to serve the Durant Victory Subdivision. Manager Clinton informed that she thought we had an easement for that line and that she would do more research and she will call the attorney in order to find out what our options are. Motion made by Director Butlan, 2nd by Assist. Sec-Treasurer Bourne, YES by Vice-Chairperson Smith, Secretary Hoefler, Director Rudolf, and Chairperson Lewis to move forward in getting easements for line to upgrade for Durant Victory Subdivision.

Consideration of and Take Possible Action regarding providing water service to Blue Ridge Estates – Dell Wood – contingent on a signed Developer’s Agreement and Release of Water Rights:

This subdivision name has been changed to WoodCrest Housing Addition. Manager Clinton informed the Board that Mr. Wood has signed the Developer’s Agreement and the Release of Water Rights, but Field Superintendent Pearce and Engineer Henderson have not had a chance to look over the drawings. Motion made by Secretary Hoefler, 2nd by Vice-Chairperson Smith, YES by Assist. Sec-Treasurer Bourne, Director Butlan and Director Rudolf and Chairperson Lewis to approve providing water service to the WoodCrest Housing Addition contingent on Field Superintendent Pearce and Engineer Henderson’s approval of drawings.

OTHER BUSINESS:

Acknowledged receipt of DEQ Permit #WL000007200734 – Durant Victory Subdivision;

Acknowledged receipt of DEQ Permit #WW000007200887 – Well #2 at Folsom Water Storage Tank;

Board approval of checks written in December & January: Motion made by Vice-Chairperson Smith, 2nd by Secretary Hoefler, YES by Assist. Sec-Treasurer Bourne, Director Butlan, Director Rudolf and Chairperson Lewis to approve checks.

FINANCIAL REPORT- December & January (See Attach #6 thru #17)

ADJOURNMENT 6:12 P.M.

JERRY LEWIS, Chairperson

MARK SMITH, Vice- Chairperson

JOHN HOEFER, Secretary

TERRY BOURNE Assist. Sec-Treasurer

BRETT BUTLAN, Director

DUSTIN RUDOLF, Director

- Attach #1 Recorded Notice & Agenda
- Attach #2 Sign in Sheet
- Attach #3 Manager's Report
- Attach #4 Field Superintendent's Report
- Attach #5 Engineer's review for Crosswind Acres
- Attach #6 thru 17 Financial Reports (December & January)