

**Bryan County Rural Water, Sewer and Solid Waste Management
District No. 2**

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MINUTES OF THE REGULARLY SCHEDULED MEETING OF THE BOARD OF DIRECTORS, Bryan Co. Rural Water Dist. #2, which was held on **Monday, August 8, 2022**, at 5:30 P.M. Notice and Agenda was recorded at the County Clerk's Office at 3:47 P.M. and posted on the front door of the Rural Water Office at 3:00 PM on August 4, 2022. (See Attach #1 for Recorded Notice & Agenda).

Meeting was called to order at 5:30 P.M. and roll was called. Those Present: Chairperson Jerry Lewis, Vice-Chairperson Mark Smith, Assist. Sec-Treasurer Terry Bourne, Director Dustin Rudolf, Director Brett Butlan, Manager Regina Clinton, Assist. Reporter Brittany Harlin and Field Superintendent Merle Pearce. Treasurer Linda Henderson was absent – excused. See Attach #2 - Sign In Sheet for others present.

Call for approval of the July 11, 2022, Minutes – Regular Meeting. Minutes approved as mailed

MANAGER'S REPORT (See Attach #3)

Manager Clinton also informed the Board that she had received an email for the new health insurance premiums, which will increase approximately 5% January 1, 2023.

FIELD SUPERINTENDENT'S REPORT (See Attach #4)

BUSINESS:

Consideration of and Take Possible Action regarding allowing Sunstar, LLC and Buddy Holder purchase alternate piping material for Heritage North due to the unavailability of Ultra Blue: Darryl Burkett was present to represent Sunstar, LLC/Buddy Holder. He informed the Board that, currently, Ultra Blue 6" Pipe is not available. He requested that the Water District allow him to use Class 200 6" Pipe instead. Field Superintendent Pearce informed the Board that C900 is installed in Heritage I, II and III. The Board asked for Field Superintendent Pearce's preference/recommendation. He stated that he would rather keep the C900 all in one area. Motion was made by Vice-Chairperson Smith, 2nd by Assist. Sec-Treas Bourne, YES by Director Butlan, Secretary Hoefler, Director Rudolf and Chairperson Lewis to require that the contractor install C900 6" Pipe.

Consideration of and Take Possible Action regarding enforcing Step 2 of Art. XIII, Section 4: Pro-rate the water available and set hours/days that it can be used: Manager Clinton informed the Board that we have already enforced Step 1 of our conservation policy –

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requesting customers to voluntarily conserve. Motion made by Secretary Hoefer, 2nd by Director Butlan, YES by Assist Sec-Treas Bourne, Vice-Chairperson Smith, Director Rudolf and Chairperson Lewis to enforce Step 2 if need be, but purchase more from Durant first.

Consideration of and Take Possible Action regarding rebuilding the East pump at the Blue River Pump Station - \$18,932.90: Motion by Director Butlan, 2nd by Director Rudolf, YES by Secretary Hoefer, Assist. Sec-Treas Bourne, Vice-Chairperson Smith and Chairperson Lewis to accept Haynes Equipment Quote to rebuild pump (See Attach #5).

Consideration of and Take Possible Action regarding Change Order #4 – relocating to opposite side of road to proceed due to no easements - Avery Construction - 2021 CDBG Project – Mockingbird Lane Water System Improvements: Motion by Secretary Hoefer, 2nd by Vice-Chairperson Smith, YES by Assist Sec-Treas Bourne, Director Butlan, Director Rudolf and Chairperson Lewis to approve Change Order #4 in the amount of \$21,120.00.

Consideration of and Take Possible Action regarding Lindy & Gail Marchi’s request for compensation – (3) Meter Installations - for existing and new waterline on their property located on Mockingbird Lane: Field Superintendent Pearce informed the Board that we currently have a waterline crossing the Marchi’s property on Mockingbird Lane and we cannot find an easement. They have requested three (3) meter installations in exchange for easement. Motion by Vice-Chairperson Smith, 2nd by Director Butlan, YES by Secretary Hoefer, Assist Sec-Treas Bourne, Director Rudolf and Chairperson Lewis to deny the Marchi’s request and for Field Superintendent Pearce to contact Commissioner Boyer and see if we can use county easement.

Consideration of and Take Possible Action regarding date and place for Company Christmas Party: Manager Clinton informed the Board that Office Manager Parry has penciled us in at Roma’s Italian Restaurant for December 2nd at 6:30 PM. No action need be taken.

Consideration of and Take Possible Action regarding date for Annual Meeting: Motion by Secretary Hoefer, 2nd by Director Rudolf, YES by Director Butlan, Assist Sec-Treas Bourne, Vice-Chairperson Smith and Chairperson Lewis to schedule Annual Meeting for November 14, 2022 at 6:30 PM.

NEW BUSINESS (under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda)

Manager Clinton informed the Board that she received Pay Application #3 – Avery Construction - 2021 CDBG Project – Mockingbird Lane Water System Improvements on Friday, August 5th in the amount of \$70,660.95. Motion by Secretary Hoefer, 2nd by Director Rudolf, YES by Director Butlan, Assist Sec-Treas Bourne, Vice-Chairperson Smith, and Chairperson Lewis to pay if it is not paid from grant money.

Manager Clinton presented the Board with a proposal from Bledsoe, Hewett & Gullekson for the 2021/2022 Audit. Motion by Secretary Hoefer, 2nd by Director Butlan, YES by Director Rudolf, Assist Sec-Treas Bourne, Vice-Chairperson Smith and Chairperson Lewis to accept proposal.

Vice-Chairperson Smith informed the remaining Board Members that EPA and Choctaw Nation are working together on a \$6,000,000 matching fund grant for water infrastructure. This will be a total of \$12,000,000 free money. They have requested that we get cost estimates for doubling the size of our treatment plant and upgrading the 10" line that currently serves Rural Water District #5 as a back-up water supply. They want Rural Water #2 to be set up for a alternate water supply for the Choctaw Casino.

OTHER BUSINESS:

Board approval of checks written in July: Motion made by Secretary Hoefler, 2nd by Assist. Sec-Treasurer Bourne, Yes by Vice-Chairperson Smith, Director Rudolf, Director Butlan and Chairperson Lewis to approve check written in July.

FINANCIAL REPORT – May (See Attach #6 thru #10)

ADJOURNMENT 6:10 PM

JERRY LEWIS, Chairperson

MARK SMITH, Vice-Chairperson

BRETT BUTLAN, Director

TERRY BOURNE, Assist. Sec-Treasurer

JOHN HOEFER, Secretary

DUSTIN RUDOLF, Director

- Attach #1 Recorded Notice & Agenda
- Attach #2 Sign in Sheet
- Attach #3 Manager's Report
- Attach #4 Field Superintendent's Report
- Attach #5 Haynes Quote
- Attach #6 thru #11 Financial Reports (July)