

**Bryan County Rural Water, Sewer and Solid Waste Management
District No. 2**

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MINUTES OF THE REGULARLY SCHEDULED MEETING OF THE BOARD OF DIRECTORS, Bryan Co. Rural Water Dist. #2, which was held on **Monday April 14, 2025**, at 5:30 P.M. Notice and Agenda were recorded with the County Clerk's Office at 12:12 PM and posted on the front door of the Rural Water Office at 2:00 PM on April 10, 2025 (See Attach #1 for Recorded Notice & Agenda).

The meeting was called to order at 5:30 P.M. and roll was called. Those Present: Chairperson Jerry Lewis, Vice-Chairperson Mark Smith, Secretary John Hoefer, Treasurer Linda Henderson, Assist. Sec-Treasurer Terry Bourne, Director Brett Butlan, Director Dustin Rudolf, Manager Regina Clinton, Reporter Nancy Parry, Field Superintendent Merle Pearce, Water Plant Superintendent, Ryan Brown. Others Present: Tammy Lewis, Membership Sales Manager for AirMedCare Network and Receptionist/Assistant Reporter, Brittany Harlin (See Attached sign in sheet #2)

Call for approval of the March 10, 2025 Minutes – Regular Meeting - Minutes approved as mailed.

MANAGER'S REPORT (See Attach #3)

FIELD SUPERINTENDENT'S REPORT (See Attach #4)

PLANT SUPERINTENDENT'S REPORT (See Attach #5)

BUSINESS:

Acknowledge Tammy Lewis with Air Med Care Network requesting to visit with the Board about memberships for employees: Tammy Lewis with Air Med Care Network presented the Board with information on the cost of the employees' group's full business plan. Chairperson Lewis requested that this item be put on next month's agenda.

Consideration of and Take Possible Action regarding approval of Change Order #1 – Water Well #2: Motion made by Vice-Chairperson Smith, 2nd by Director Rudolf, Yes by Secretary Hoefer, Treasurer Henderson, Assist. Sec-Treas Bourne, Director Butlan, and Chairperson Lewis to approve of Change Order #1 with no change in contract amount.

Consideration of and Take Possible Action regarding approval of Pay App #3 – Hydro Resources – Water Well #2 in the amount of \$676,021.19: Motion made by Vice-Chairperson

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Smith, 2nd by Treasurer Henderson, Yes by Secretary Hoefer, Assist. Sec-Treas Bourne, Director Butlan, Director Rudolf and Chairperson Lewis to approve Pay App #3 in the amount of \$676,021.19.

Consideration of and Take Possible Action regarding purchasing pressure reducer valves and boxes for Water Well #2 as per Jason Henderson's recommendation: Motion made by Vice-Chairperson Smith, 2nd by Director Butlan, Yes by Secretary Hoefer, Treasurer Henderson, Assist. Sec-Treas Bourne, Director Rudolf and Chairperson Lewis to approve purchasing pressure reducer valves and boxes for Water Well #2.

Consideration of and Take Possible Action regarding signing Easement No. DACW56-2-24-449, Water Pipeline Right of Way – US Army Corps of Engineers: Motion made by Secretary Hoefer, 2nd by Treasurer Henderson, Yes by Vice-Chairperson Smith, Assist. Sec-Treas Bourne, Director Butlan, Director Rudolf, and Chairperson Lewis to sign easement.

Discussion regarding rehab to sewer lift stations: Manager Clinton informed the Board that we are going to have to rehab the sewer lift stations soon. We have been able to obtain one cost estimate from OKAC in the amount of \$298,391.20. She is in the process of gathering information to apply for a RIG Grant through ORWA and possibly an Emergency Grant through OWRB to help with the project.

Discussion regarding increasing water rates, membership fee and/or installation fees: Manager Clinton informed the Board that she had spoken with Allen Brooks, Bond Counsel for DWSRF Loans. He has stated that, if we are going to need to apply for a \$30,000,000.00 Loan, we would have to raise our water minimum by at least \$10.00. Chairperson Lewis feels that we should do a slow increase like \$2.50 a year.

Update regarding dredging #1 Backwash Lagoon at Water Treatment Plant: Water Plant Superintendent Brown informed the Board that the contractor is waiting on bags then they will be mobilizing. They are looking at 2 weeks lead time. They will contact him as soon as they are ready.

NEW BUSINESS (under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda)

Motion made by Vice-Chairperson Smith, 2nd by Director Butlan, Yes by Secretary Hoefer, Treasurer Henderson, Assist. Sec-Treas Bourne, Director Rudolf and Chairperson Lewis. to approve the check written to Core & Main for \$239,523.79 to complete the AMR meters due to the upcoming meter price increase.

OTHER BUSINESS:

Board approval of checks written in March: Motion made by Treasurer Henderson, 2nd by Assist. Sec-Treas Bourne, Yes by Vice-Chairperson Smith, Secretary Hoefer, Director Butlan, Director Rudolf and Chairperson Lewis to approve checks.

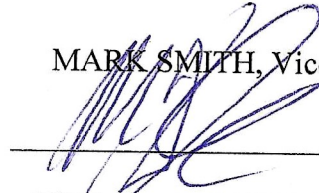
FINANCIAL REPORT – March (See Attach #6 thru #10)

ADJOURNMENT 6:30 PM


JERRY LEWIS, Chairperson



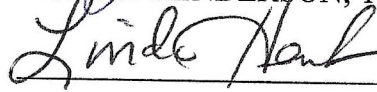
MARK SMITH, Vice- Chairperson




JOHN HOEFER, Secretary



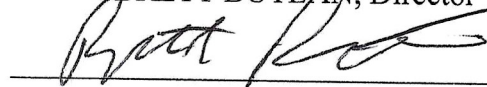
LINDA HENDERSON, Treasurer



TERRY BOURNE, Assist. Sec-Treasurer



BRETT BUTLAN, Director



DUSTIN RUDOLF, Director



- Attach #1 Recorded Notice & Agenda
- Attach #2 Sign in Sheet
- Attach #3 Manager's Report
- Attach #4 Field Superintendent's Report
- Attach #5 Plant Superintendent's Report
- Attach #6 thru #10 Financial Reports